Hupp Tax Service

How to pay Federal taxes online using IRS Direct Pay

You do not need an online IRS account to use this service.

1. **Visit the IRS Direct Pay page.** Go directly to the official IRS website at IRS.gov/payments and select the "Make a Payment" button under the Direct Pay option.

2. **Provide your tax information.** Select your reason for payment (such as balance due, estimated taxes, or an extension), the tax form it applies to (e.g., Form 1040), and the tax year.

3. **Verify your identity.** To confirm your identity, you will be asked to enter personal information from a prior tax return, such as your Social Security Number, filing status, and address. The verification year does not need to be the same as the payment year.

4. **Enter your payment information.** Input the amount you want to pay, the date you want the payment to be withdrawn, and your bank's routing and account numbers. You can schedule a payment up to 365 days in advance.

5. **Confirm and submit.** Review all the information you entered for accuracy. After submitting your payment, you will receive a confirmation number. You can also opt to receive an email confirmation.

Important to know:

- After using Direct Pay, you can look up, change, or cancel a scheduled payment up to two business days before the payment date using your confirmation number.

How to pay Ohio taxes online

1. **Access OH|TAX eServices** - Go to tax.ohio.gov and click on "Make a Payment".
2. **Log in or Proceed as Guest**
3. **Select Payment Type –** Choose the specific tax type you want to pay (Individual, School District, etc.) and the relevant filing period.
4. **Choose Payment Method -** Select your preferred payment method. Please note, payment by credit card involves a convenience fee.
5. **Confirm and Submit Payment**

How to Set Up Your IRS Online Account

After completion, you will be able to access various features, including accessing tax records/transcripts for prior years, viewing your balance, making and viewing payments, and more.

What You'll Need

Before you begin, gather the following information and documents:

- A valid email address you can access
- A working smartphone with a camera and internet access
- A government-issued photo ID (driver's license, state ID, or passport)
- Your Social Security Number (SSN) or ITIN

The entire process typically takes 10 to 20 minutes.

1. **Visit the** IRS Website at IRS.GOV. Click on "Sign in" (usually upper right corner), then choose "Create an account", then select the type of account. Usually this will be "Individual".

2. **Create Your ID.me Account:** The IRS uses ID.me for secure identity verification. You will be redirected to the ID.me site, where you will enter your email address and create a secure password. A confirmation email will be sent to your inbox; click the link to confirm your email.

3. **Set Up Multi-Factor Authentication (MFA):** To secure your account, you must choose an MFA method. The simplest option is usually receiving a one-time code via text message or phone call, but an authenticator app is also available.

4. **Verify Your Identity:** Select the "Self-Service" option (the fastest method). (*If self-service is unsuccessful, you can schedule a video call with an ID.me agent.*)

   1. Follow the prompts to take and upload photos of the front and back of your government ID.

   2. Take a video selfie using your smartphone or computer's webcam.

   3. Enter your Social Security Number or ITIN when requested.

5. **Allow and Access:** Once your identity is verified (usually within minutes), you will be prompted to authorize ID.me to share your verified identity information with the IRS. Click "Allow" to complete the process and access your new IRS online account.